

The Laredo Independent School District Grant Development Office is available for the following grant writing assistance:

- Grant Proposal Technical Support
- Grant Proposal Budget Preparation
- Review of Grant Proposal Guidelines
- Grant Proposal Review, Evaluation & Critique
- District Data Analysis and Required Documentation
- Grant Reference Materials and Supplemental Data Materials
- Grant Writing Trainings and/or Workshops (Professional Development)
- General Information about Grants and Grant Resources
- Grant Writing/Research Analysis

The phone number to the District Grant Development Office is (956) 795-3394 and e-mail sroberts@laredoisd.org.

Scott Roberts

District

Grant Writer

Research Analyst

Grant writing assistance is available upon request through the Grant Development Office

(956) 795-3394

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Grant
Development
Office



Informational
Brochure

10 Successful Steps to Writing Mini-Grants

- 1) Focus on what the grant requires. Most grant applications are rejected because individuals do not follow the guidelines and try to add too much or too little. When in doubt stick to what the grant requires.
- 2) Seek technical support. Currently we have a grant development office that can help you with technical grant writing skills and with district information as may be required by the grant requirements.
- 3) Help others apply by providing information on where they need to go and what to look for.
- 4) Have others review your application (e.g. Campus Principal, Campus Improvement Committee) for completeness and accuracy.
- 5) Last but not least. DO NOT stress yourself over writing grants or say that's not my job. Some grant applications are successful and others may not be. Do not get discouraged. Remember that every grant applied for means more educational opportunities for our students.

6) Grants are a way to increase opportunities for learning. So think positively about becoming a successful grant writer. You will never get any grant if you do not take the initiative to apply.

7) Grant writing is fun. You can involve your students, parents, staff, and even collaborate with others interested in what the grant opportunity has to offer.

8) Research and Review grants for feasibility. Ask yourself if the grant will provide for what you desire as a project? Have your students as a lesson in research use the internet to find different grants and/or assign them to search for supporting information as to the project you wish to carry out.

9) Prepare a realistic budget proposal. Have your students help in the budgeting process by engaging them in higher order thinking skills.

10) Download any grant guidelines and have your students read them individually or as a group. Even plan for your students to team up to see who comes up with the best proposal and have each group present their finds. Do not burden yourself with extra work, but find ways to use it as a fun learning tool for you and your students.

****Note: Mini-Grants are grants that range in allocation from \$100.00 - \$30,000.00.

DISTRICT GOALS 2009-2014

GOAL I

By the year 2014, Laredo Independent School District shall have created an innovative system of learning that empowers each student to develop and realize their unique talents in a way that meets or exceeds federal, state and local academic mandates.

GOAL II

By the year 2014, Laredo Independent School District shall be recognized for a comprehensive student support system that fosters social and psychological development of all students. This system will promote a safe and secure, drug-free learning environment through innovative safety programs and by fostering mutual respect for all members of the school community.

GOAL III

By the year 2014, Laredo Independent School District shall be recognized for its collaborative partnerships with parents, community institutions, business entities, and schools that combine to support student achievement.

GOAL IV

By the year 2014, Laredo Independent School District shall be recognized for its programs which support health and wellness for employees and students.

GOAL V

By the year 2014, the stewardship of district resources will maintain financial stability and commit to the highest standards of ethical transparency, and integrity in all our business practices related to district achievement, district operations, and instruction.

GOAL VI

By the year 2014, Laredo Independent School District will create and sustain a plan of action to focus on the recruitment, development, retention, and support of highly qualified faculty and staff.

Board Approved: January 20, 2010

Revised and Approved by: March 11, 2010