

**Laredo I.S.D. Board of Trustees
Laredo I.S.D. Public Facility Corporation Board of Directors
Regular Board Meeting
Thursday, June 18, 2009 - 6:30 P.M.
Laredo ISD Board Room - 1620 Houston St.
Laredo, TX 78040**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Special Observance
- E. Public Forum
- F. Recognitions

CONSENT AGENDA

Items listed in this part of the LISD Board Meeting Agenda have been presented and discussed at previous Board Meetings, Board Committee Meetings, or are considered to be routine items or matters.

1. Approval and/or ratification of:
 - A. Monthly Disbursements
 - B. Un-audited Financial Statements
 - C. Donation and Investment Report
 - D. Tax Collection Report
 - E. Surplus Inventory Report

Mr. Alvaro Perez, Chief Financial Officer

2. Discussion and possible action on the following budget amendments

	Date	Description	Department	Fund	Amount
A.	June 3, 2009	BA #0809-39 Discussion and possible action to approve the General Operating Fund budget amendment in the amount of Eighty One Thousand Six Hundred Fifteen Dollars (\$81,615.00) as a result of transfers between functions of pre-budgeted funds, with no effect on fund balance, and authorizing the Interim Superintendent to implement said budget.	Financial Management Department/ District Wide Campuses and/or Departments	Fund 199 - General Fund	Eighty One Thousand Six Hundred Fifteen Dollars (\$81,615.00)
<p>Purpose: Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 13, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements.</p>					
B.	June 3, 2009	BA #0809-40 Discussion and possible action to approve the General Operating Fund budget amendment in the amount of Three Thousand Seven Hundred Dollars (\$3,700.00) to appropriate revenues and expenditures received as additional donations by Santa Maria Elementary School for the purchase and installation of a canopy, and authorizing the Interim Superintendent to implement said budget.	Financial Management Department/ District Wide Campuses and/or Departments	Fund 199 - General Fund	Three Thousand Seven Hundred Dollars (\$3,700.00)
<p>Purpose: Pursuant to the Texas Education Agency Financial</p>					

3. Bids, Proposals, Quotations & Contracts

	Date	Description	Recommendation	Time Period	Avail Amt
A.	May 19, 2009	Request for Proposal (RFP) #07-034 Athletic Supplies and Equipment Athletic Department	The evaluation committee recommends awarding a contract to Riddell/All American, Alert Services, Team Sports of Texas, M F Athletic, Sports Supply Group dba BSN, Woody's Sporting Goods, Aluminum Athletic, Gilman Gear, Medco, Team Express/Baseball Express, School Health Corporation, Bill Guthrie Sports, Mira's Sports and More, Moore Medical and Henry Schein as primary vendors for an estimated amount of Seventy-nine Thousand Dollars (\$79,000.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning August 17, 2009 and terminating August 16, 2010. This will be the third and final year of the contract.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Seventy-eight Thousand Six Hundred Seventy Dollars (\$78,670.00). Budgetary information is attached.
Purpose: To comply with procurements to procure athletic supplies and equipment.					
B.	May 19, 2009	Request for Proposal (RFP) #07-035 Athletic Apparel and Accessories Athletic Department	The evaluation committee recommends awarding a contract to Riddell/All American, BSN Sports, Team Sports of Texas, Team Express/Baseball Express, M F Athletic, Woody's Sports and Korney Board Aids as primary vendors for an estimated amount of Sixty-three Thousand Dollars (\$63,000.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning August 17, 2009 and terminating August 16, 2010. This will be the third and final year of the contract.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Sixty-two Thousand Thirty Dollars (\$62,030.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure athletic apparel and accessories.					
C.	May 19, 2009	Request for Proposal (RFP) #07-036 Award Jackets Athletic Department Curriculum and Instruction	The evaluation committee recommends awarding a contract to Arnold's Zone, Mira Sports & More and Texas Chenille Embroidery for an estimated amount of Nineteen Thousand Five Hundred Forty-five Dollars (\$19,545.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning August 17, 2009 and terminating August 16, 2010. This will be the third and final year of the contract.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Fifteen Thousand Three Hundred Forty-seven Dollars (\$15,347.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure award jackets.					

3.	Date	Description	Recommendation	Time Period	Avail Amt
D.	May 21, 2009	Request for Proposal (RFP) #01-006 Lease of Portable Buildings for Early College High School Construction Department	The evaluation committee recommends awarding a contract to Modspace for an estimated amount of One Hundred Seventy Thousand Two Hundred Ninety-eight Dollars (\$170,298.00). Additional time is needed to house students at the Early College High School during construction. Purchase orders will be processed on an "as needed" basis.	In effect for a period of eighteen (18) months beginning August 28, 2009 and terminating February 27, 2011. This proposal was originally approved on September 17, 2008 for a one year period ending August 27, 2009.	Funding is available in the expenditure code(s). Historical expenditures for a year were One Hundred Thirteen Thousand Five Hundred Thirty-two Dollars (\$113,532.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure portable building leases.					
E.	June 11, 2009	Request for Proposal (RFP) #07-077 Moving and Storage Services Construction Department	The evaluation committee recommends awarding a contract to Laredo Moving and Storage, Inc. for an estimated amount of Eight Thousand Five Hundred Eighty-seven Dollars (\$8,587.00) to move the Nixon High School Science Lab. As requested, Administration is required to seek approval prior to the awarding of each contract under this specific Request for Proposal (RFP). Purchase orders will be processed on an "as needed" basis.	This Request for Proposal (RFP) was renewed by the Board on November 24, 2008 for a second year with an option to renew for a third year and final year.	Funding is available in expenditure account code(s). Historical expenditures since approval of this RFP are Two Hundred Nine Thousand Three Hundred Forty-nine Dollars (\$209,349.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure moving and storage services.					
F.	June 27, 2009	Sole Source Provider PLATO Learning Software Curriculum and Instruction	The evaluation committee recommends awarding the contract to PLATO Learning, Inc. for an estimated amount of Four Hundred Fifty-three Thousand Six Hundred Sixty Dollars (\$453,660.00) for the purchase PLATO Learning Software. Purchase orders will be processed on "as needed" basis.	In effect for a period of one year beginning June 17, 2009 and terminating June 16, 2010 with an option to renew for a second and third year.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Thirty-one Thousand Six Hundred Sixty-eight Dollars (\$31,668.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure software licenses for high schools.					
G.	May 14, 2009	Texas Association of School Boards(TASB) Buyboard Vendor Purchase of Cabinets and Other Equipment Cigarroa Middle School Orchestra and Art Buildings Construction Department	The evaluation committee recommends awarding a contract to Wenger Corporation for an estimated amount of One Hundred Four Thousand Seven Hundred Ninety-five Dollars (\$104,795.00). Purchase orders will be processed on "as needed" basis.	In effect for a period of one year beginning June 17, 2009 and terminate June 16, 2010 with an option to renew for a second and third year.	Funding is available in expenditure account code(s). No historical information is available. Budgetary information is attached.
Purpose: To comply with procurement requirements to procure music cabinets and other equipment.					

3.	Date	Description	Recommendation	Time Period	Avail Amt
H.	May 26, 2009	Procurement Method Re-Roofing of the Cigarroa Middle School Gym Construction Department	Staff recommends utilizing the Request for Competitive Sealed Proposals (RFCSP) as the method of procurement for the re-roofing of the Cigarroa Middle School gym.	In effect for a period of one year beginning June 12, 2009 and terminating June 11, 2010.	Funding is available in the expenditure account code(s).
Purpose: To comply with Texas Education Code 44.035 to utilize a procurement method for a construction contract.					
I.	September 13, 2007	Request for Qualifications (RFQ) #005-2007 Financial Audit Services Finance Division	The evaluation committee recommends awarding a contract to Garza/Gonzalez & Associates for an estimated amount of Fifty-one Thousand Five Hundred Dollars (\$51,500.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning September 14, 2009 and terminating September 13, 2010 with an option to renew a fourth and fifth year.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Forty-eight Thousand Four Hundred Dollars (\$48,400.00) Budgetary information is attached.
Purpose: To comply with procurement requirements to procure financial audit services.					
J.	May 20, 2009	Texas Association of School Boards (TASB) Kitchen Equipment for Elementary and High Schools Child Nutrition Program	The evaluation committee recommends awarding contracts to Kitchen Resources for an estimated amount of One Hundred Thirty-one Thousand One Hundred Dollars (\$131,100.00) and Ve South for an estimated amount of Forty-seven Thousand Nine Hundred Eighty Dollars (\$47,980.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning June 17, 2009 and terminating June 16, 2010 with an option to renew for a second and third year.	Funding is contingent on approval of grant for food service equipment submitted via the American Recovery Reinvestment Act . Notice of grant award is expected in June 2009.
Purpose: To comply with procurement requirements to procure kitchen equipment.					
K.	June 26, 2009	Department of Information Resources (DIR) Co-op Vendor Computer Hardware Information Technology	The evaluation committee recommends awarding a contract to Calence, LLC for an estimated amount of Thirty-five Thousand Four Hundred Sixty-eight Dollars (\$35,468.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning June 17, 2009 and terminating June 16, 2010. With an option to renew for a second and third year.	Funding is available in the expenditure account code(s). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure hardware and software services.					

4. **Tax Refund(s)**

	Acct#	Tax Year	Tax Payer	Description	Amount
A.	559-01762-011	2008	Antonio Madera c/o First American Real Estate Tax Service.	Staff recommends to approve the tax refund due to overpayment.	Five Hundred Forty-four Dollars and Seventy-seven Cents (\$544.77)
Purpose: To comply with the Texas Property Tax Code Section 31.11.					
B.	10900443081; 43700663071; 55201414010; 44501089010; 43600645110; 33400541120; 44100898120	2008	Ignacio Garcia	Staff recommends to approve the request for waiver of penalty and interest.	Nine Dollars and Twenty-five Cents (\$9.25)
Purpose: To comply with the Texas Property Tax Code Section 33.011.					

Other Consent Items

5. Discussion and possible action to approve the monthly employee payroll pay dates for fiscal year 2009-2010.
Mr. Alvaro Perez, Chief Financial Officer

REGULAR AGENDA

6. Approval of Minutes:
- Special Call Meeting ~ May 14, 2009
 - Regular Board Meeting ~ May 21, 2009
 - Special Call Meeting ~ June 2, 2009
 - Special Call Meeting ~ June 4, 2009
 - Special Call Meeting ~ June 8, 2009
 - Special Call Meeting ~ June 9, 2009
 - Special Call Meeting ~ June 10, 2009

Chairman of the Board of Trustees

7. Update on the number of eighth grade students with a perfect attendance record and discussion for possible awards for their efforts.
Mrs. Guillermina Montes

8. Discussion and possible action on a potential nominee for the TASB Board of Directors, TASB Region One, Position A.

Board of Trustees

9. Discussion and possible action on a coordinated level between LCC and LISD to address the implementation of a program to facilitate for LISD students college readiness.

Mr. Jesus Martinez

10. Discussion and possible action regarding flu shots for LISD employees and students.

Mr. George Beckelhymer

11. Discussion and possible action on the enforcement of fire lane regulations.

Mr. George Beckelhymer

12. Discussion and possible action regarding the following pending litigation, including consultation with the District's attorney: LISD v. Royle Wright and Jefferson Wells v. LISD. Possible Closed Session Pursuant to Texas Government Code Section 551.071(1).

Mr. John Kazen

Other Agenda Items

13. Discussion and possible action to authorize administration to issue a request for sealed bids for the sale of real property, including authorizing the superintendent or designee to open and evaluate sealed bids to recommend the successful bidder to the Board of Trustees. Possible Closed Session Pursuant to Texas Government Code, Section 551.072.

Mr. Alvaro Perez, Chief Financial Officer

14. Update and/or status of ongoing audits. Possible Closed Session Pursuant to Texas Government Code, Section 551.074(a)(1).

Elizabeth G. Henry, Internal Auditor

15. Discussion and possible action on the duties and responsibilities of the Internal Auditor as assigned by the Board of Trustees. Possible Closed Session Pursuant to Texas Government Code Section 551.074(a)(1).

Elizabeth G. Henry, Internal Auditor

16. Discussion and possible action to approve the Student Code of Conduct for the 2009-2010 school year.

Ms. Elsa Arce

PFC AGENDA

RECESS AS THE LAREDO I.S.D. BOARD OF TRUSTEES AND CONVENE AS THE LAREDO I.S.D. PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS:

17. Call to Order Laredo I.S.D. Public Facility Corporation Regular Meeting
18. Roll Call
19. Discussion and possible action to approve monthly reports for the Laredo I.S.D. Public Facilities Corporation
 - A. Un-audited Financial Statements
 - B. Investment and Interest Report
 - C. Change Order Report
 - D. Disbursement Report

Mr. Alvaro Perez, Chief Financial Officer

ADJOURN AS THE LAREDO I.S.D. PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS AND RECONVENE AS THE LAREDO I.S.D. BOARD OF TRUSTEES.

20. Communications

21. Adjournment

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Tex Government Code, Chapter 551, Subchapter D and E.

It is the Policy of the Laredo Independent School District not to discriminate on the basis of race, color, national origin, gender, religion, limited English proficiency, or handicapping condition in its programs.

DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Josie Z. Rodriguez at (956) 795-3406 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the LISD Board Room, 900 Main.