

**Laredo I.S.D. Board of Trustees
Laredo I.S.D. Public Facility Corporation Board of Directors
Regular Board Meeting
Thursday, February 12, 2009 - 6:30 P.M.
Laredo ISD Board Room - 1620 Houston St.
Laredo, TX 78040**

- A. Call to Order
- B. Roll Call
- C. Pledge of Allegiance
- D. Special Observance
- E. Installation of Officers
- F. Naming of Board Committees
- G. Public Forum
- H. Superintendent's Report

CONSENT AGENDA

Items listed in this part of the LISD Board Meeting Agenda have been presented and discussed at previous Board Meetings, Board Committee Meetings, or are considered to be routine items or matters.

- 1. Approval of:
 - A. Monthly Disbursements
 - B. Un-audited Financial Statements
 - C. Donation and Investment Report
 - D. Tax Collection Report
 - E. Surplus Inventory Report

Mr. Alvaro Perez, Chief Financial Officer

2. Discussion and possible action on the following budget amendments

	Date	Description	Department	Fund	Amount
A.	February 3, 2008	BA #0809-24 Discussion and possible action to approve the General Operating Fund budget amendment in the total amount of One Hundred Sixty-three Thousand Nine Hundred Seventy-four Dollars (\$163,974.00) as a result of transfers between functions of pre-budgeted funds, with no effect on fund balance, and authorizing the Superintendent to implement said budget.	Financial Management Department/ District Wide Campuses and/or Departments	Fund 199 - General Fund	One Hundred Sixty-three Thousand Nine Hundred Seventy-four Dollars (\$163,974.00)
<p>Purpose: Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 12, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements.</p>					

3. Bids, Proposals, Quotations & Contracts

	Date	Description	Recommendation	Time Period	Avail Amt
A.	January 19, 2009	RFP (Request for Proposal) #019-08 Property Value Study Appeal Consulting Services Tax Office	The evaluation committee recommends awarding RFP (Request for Proposal) #019-08 to Ray, Wood & Bonilla for an estimated amount of Ninety-eight Thousand Five Hundred Dollars (\$98,500.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning March 14, 2009 and terminating March 13, 2010 with an option to renew for a third and final year.	Funding is available in the expenditure account code. Historical expenditures for one year were Seventy-four Thousand Dollars (\$74,000.00). Budgetary information is attached.
<p>Purpose: To comply with procurement requirements to procure property value consulting services.</p>					
B.	January 19, 2009	TCPN (Texas Cooperative Purchasing Network) Furniture J.C. Martin, D.D. Hachar, J.Z. Leyendecker and Don Jose Gallego Elementary Schools	The evaluation committee recommends awarding to South Texas School Furniture for an estimated amount of Four Hundred Seventy-five Thousand Four Hundred Fifty-nine Dollars (\$475,459.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning February 13, 2009 and terminating February 12, 2010. This is a one-time purchase.	Funding was made available through a donation from the Lamar Bruni Vergara Trust.
<p>Purpose: To comply with procurement requirements to procure library furniture.</p>					

3.	Date	Description	Recommendation	Time Period	Avail Amt
C.	February 12, 2009	RFP (Request for Proposal) #07-018 Federal Funded Apparel Federal Program Department	The evaluation committee recommends awarding RFP (Request for Proposal) #07-018 Federal Funded Apparel to J. C. Penney Co., Inc. for an estimated amount of Thirty-six Thousand Eight Hundred Dollars (\$36,800.00). Purchase orders will be processed on an "as needed" basis.	In effect for a period of one year beginning March 24, 2009 and terminating March 23, 2010 for a third and final year.	Funding is available in the expenditure account code(s). Historical expenditures for one year were Twenty-four Thousand Nine Hundred Dollars (\$24,900.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure federal funded apparel.					
D.	February 12, 2009	RFQ (Request for Qualification) #06-002 Professional Environmental Consulting Engineering Services Construction Department	The evaluation committee recommends awarding Professional Environmental Consulting Engineering Services under RFQ (Request for Qualification) #06-002 to Terracon Consultants, Inc. for an estimated amount of Two Hundred Seventy-four Thousand Three Hundred Fifty-eight Dollars (\$274,358.00).	This RFQ (Request for Qualification) was originally approved by the Board on August 17, 2006 for a period of three years terminating August 13, 2009.	Funding is available in expenditure account code. Historical expenditures for a year were Forty-five Thousand Six Hundred Sixteen Dollars (\$45,616.00). Budgetary information is attached.
Purpose: To comply with procurement requirements to procure the services of a professional environmental consulting engineer.					

4. Change Order

	Project	Proposal	Contractor	Description	Amount
A.	RFCSP #028-08 Cigarroa High and Middle School CTE-OCR (Office of Civil Rights) Program.	Accept and approve the utilization of allowances included in the original contract amount.	Zertuche Construction, Inc	Accept and approve the utilization of the door hardware replacement, building signage, exit/emergency light replacement, protective eye ware, faucet replacement and contingency allowances included in the original contract amount.	Sixty-two Thousand Eight Hundred Eighty-two Dollars (\$62,882.00)
Purpose: Accept and approve the utilization of allowances included in the original contract amount.					

Other Consent Items

- Discussion and possible action to approve the selection criteria and the evaluation/ranking instrument used to evaluate and rank contractors for the competitive procurement of construction projects.

Mr. Alvaro Perez, Chief Financial Officer

6. Discussion and possible action to accept and approve the final completion and the release of retainage in the amount of Three Hundred Three Thousand Nine Hundred Forty Dollars and Ninety-four Cents (\$303,940.94) to Leyendecker Construction, Inc - RFP #030-04 Guarantee Maximum Price D.D. Hachar Elementary School PFC project.
Mr. Raul Cisneros, Interim Executive Director for Plant Facilities and Support Services
7. Discussion and possible action to accept and approve the final completion and the release of retainage in the amount of One Hundred Seventy-five Thousand Seven Hundred Seventy-five Dollars and Nineteen Cents (\$175,775.19) to Leyendecker Construction, Inc. - RFP #030-04 Guarantee Maximum Price D.D. Hachar Elementary School Phase II.
Mr. Raul Cisneros, Interim Executive Director for Plant Facilities and Support Services
8. Discussion and possible action to accept and approve the dismantling and return fees for portable buildings (7 floors) under lease #02280 (QL #020080) from ModSpace which are located at Alma Pierce Elementary School under RFP #01-006 for a total amount of Thirty-five Thousand Six Hundred Seventy-two Dollars (\$35,672.00).
Mr. Raul Cisneros, Interim Executive Director for Plant Facilities and Support Services
9. Discussion and possible action to accept and approve the dismantling and return fees of portable building under lease #25679 and #25680 from Vanguard Modular Building Systems LLC, which are located at Martin High School Shirley Field under RFP #01-010 for a total amount of Seventeen Thousand Five Hundred Forty-five Dollars (\$17,545.00).
Mr. Raul Cisneros, Interim Executive Director for Plant Facilities and Support Services
10. Discussion and possible action to approve the renewal and amendment of a Memorandum of Understanding between LISD and TAMIU for an Early College High School.
Severita Sanchez, Ph.D., Executive Director for Accountability and Compliance

REGULAR AGENDA

11. Discussion and possible action regarding the district's potential purchase of four acres of property adjacent to TAMIU from Killam Ranch Properties for the Early College High School. Possible Closed Session Pursuant to Texas Government Code Section 551.072.
Mr. John Kazen
12. Discussion and possible action on update on Plant Facilities
Mr. John Peter Montalvo

13. Discussion and possible action on accountability in performance of all schools as well as staff district-wide.

Mr. John Peter Montalvo

Other Agenda Items

14. Discussion and possible action to place future Head Football Coach/Campus Coordinators on Teacher's contracts with a stipend and 43 extra days.

Mr. Ernesto Guajardo, Executive Director for Human Resources

15. Discussion and possible action to amend board policies DCB (Local) Employment Practices-Term Contracts and DCC (Local) Employment Practices-Continuing Contracts.

Mr. Ernesto Guajardo, Executive Director for Human Resources

16. Discussion and possible action on an Educational Experience Affiliation Agreement between Laredo Independent School District and the University of Texas Health Science Center at San Antonio to provide educational experience for university students in the Coordinated Program in Dietetics.

Margaret Lopez, MS, RD, SNS

17. Discussion and possible action to approve the recommendation to hire the following Professional Positions. Possible Closed Session Pursuant to Texas Government Code, Section 551.074

- Assistant Principal/Career Academic Dean
- Science Dean

Mr. Ernesto Guajardo, Ex. Director for Human Resources

18. Discussion and possible action to reclassify a current vacant position of Junior Accountant (1) CT10-230 days to Staff Accountant (1) AP01-230 days.

Mr. Ernesto Guajardo, Executive Director for Human Resources

19. Update and/or status of ongoing audits. Possible Closed Session Pursuant to Texas Government Code, Section 550.074 (a)(1)

Elizabeth G. Henry, Internal Auditor

20. Discussion and possible action on the duties and responsibilities of the Internal Auditor as assigned by the Board of Trustees. Possible Closed Session Pursuant to Texas Government Code, Section 551.074 (a)(1).

Elizabeth G. Henry, Internal Auditor

PFC AGENDA

RECESS AS THE LAREDO I.S.D. BOARD OF TRUSTEES AND CONVENE AS THE LAREDO I.S.D. PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS:

21. Call to Order Laredo I.S.D. Public Facility Corporation Regular Meeting
22. Roll Call
23. Discussion and possible action to approve monthly reports for the Laredo I.S.D. Public Facilities Corporation
 - A. Un-audited Financial Statements
 - B. Investment and Interest Report
 - C. Change Order Report
 - D. Disbursement Report

Mr. Alvaro Perez, Chief Financial Officer

Other PFC Items

24. Discussion and possible action to accept and approve the final completion and the release of retainage in the amount of Three Hundred Three Thousand Nine Hundred Forty Dollars and Ninety-four Cents (\$303,940.94) to Leyendecker Construction, Inc - RFP #030-04 Guarantee Maximum Price D.D. Hachar Elementary School PFC project.

Mr. Raul Cisneros, Interim Executive Director for Plant Facilities and Support Services

ADJOURN AS THE LAREDO I.S.D. PUBLIC FACILITY CORPORATION BOARD OF DIRECTORS AND RECONVENE AS THE LAREDO I.S.D. BOARD OF TRUSTEES.

25. Communications

26. Adjournment

If during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meeting Act, Tex Government Code, Chapter 551, Subchapter D and E.

It is the Policy of the Laredo Independent School District not to discriminate on the basis of race, color, national origin, gender, religion, limited English proficiency, or handicapping condition in its programs.

DISABILITY ACCESS STATEMENT

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to contact Josie Z. Rodriguez at (956) 795-3406 at least two working days prior to the meeting so that appropriate arrangements can be made. The accessible entrance and accessible parking spaces are located at the LISD Board Room, 900 Main.